



THE MARYLAND SENIOR CITIZENS HALL OF FAME, INC. (MSCHF)

Thank you for your willingness to nominate a qualified candidate for induction into the Hall of Fame. Please take special note of the following requirements when completing the nomination form. Your assistance in making the nomination form as accurate as possible is appreciated

Checklist of Nominee Qualifications – Check all items

- ___ A nominee for induction into the Hall of Fame shall be sixty-five (65) years of age or older and a resident of Maryland.
- ___ A nominee shall be an active volunteer at the time of nomination.
- ___ A nominee shall qualify by volunteering since age 65 in any one or combination of the following areas:
 - Providing voluntary service of either educational or humanitarian nature.
 - Making exceptional contributions as a volunteer in efforts to improve the lives of people regardless of race, creed or national origin.
 - Advocating as a volunteer on behalf of Maryland senior citizens.
 - Demonstrating leadership as a volunteer with skills in management, creativity and program service administration.
- ___ Paid work in any category will not be considered.
- ___ A qualified person may be inducted only once and becomes a permanent member of MSCHF. However, someone previously nominated but not selected who continues as a volunteer may be reconsidered for induction if re-nominated and updated information is submitted.
- ___ An active volunteer that was previously inducted into the Hall of Fame, but was not a recipient of the GERI Award, may qualify to be reconsidered for the GERI if updated information is submitted.

Checklist for Nomination Procedures – Check all items

- ___ A nominee cannot be self-nominated—must be recommended by a nominator.
- ___ The Maryland Senior Citizens Hall of Fame, Inc. nomination packet may be printed from our website mschf.org. You may also request a form by emailing mschf.mail@verizon.net or calling 410-828-5852.
- ___ The completed nomination form **and** the following documents must be sent to:
MSCHF Selection Committee, 14 Stone Manor Court, Towson, MD 21204, by April 8.
 - A letter of endorsement written by someone other than the nominator. More than one letter of endorsement may be submitted. For each letter of endorsement, contact information including the name, complete address, telephone number and email address of the person submitting the letter must be included.
 - A recent individual photograph of the nominee (no larger than 4"x6") with the name and date written on the back. Please do not send photos from newspapers or newsletters. The photo may not be returned.

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Checklist for the Nominator – Check all items

- ___ A nominee cannot be self-nominated—must be recommended by a nominator. Remember—the nominee must currently be sixty-five (65) years of age or older, an active volunteer and a resident of Maryland to be eligible for induction.
- ___ All sections of the form must be completed.
- ___ Information must be typed (preferred) or legibly printed.
- ___ It is important to verify the spelling of the nominee's name, full address, telephone number and email address. The Selection Committee does not make contacts to verify or obtain information. Mailings will be sent to the name and address on the nomination form. **NOTE:** If a person lives in a retirement community or an apartment complex, the USPS will not deliver mail unless the unit/apartment number is included.
- ___ A nomination form as outlined in Section VI must be completed.
- ___ One letter of endorsement for the nominee (from other than the nominator) is required. Additional letters of endorsement may be submitted. Contact information of the persons submitting the letters must be submitted (see Section III).
- ___ A photo of the nominee must be sent.

All of the above materials must be submitted to the address below by April 8. Failure to do so will result in the loss of eligibility for consideration of induction into the Maryland Senior Citizens Hall of Fame this year.

Nominees selected for induction are encouraged to be present at the luncheon; however, if the recipient cannot attend, the certificate, etc. will be mailed.

All documents must be received by April 8.

Mail all documents to:

**MSCHF Selection Committee
14 Stone Manor Court
Towson, MD 21204**

**If you have questions, please send an email to mschf.mail@verizon.net
or call 410-828-5852.**



THE MARYLAND SENIOR CITIZENS HALL OF FAME, INC. NOMINATION FORM

The contact information will be kept confidential. Information about a nominee's volunteer activities will be used by the Selection Committee for the purpose of choosing nominees for induction into the Hall of Fame. The information about volunteerism will also be used to develop a synopsis to be printed in the annual Blue Book. Nominees who are selected will be inducted into the Hall of Fame at an induction luncheon held in October.

Please type or print legibly. Date Submitted: _____

I. Nominee's Name and Contact Information:

Mr. Mrs. Ms. Dr. Ph.D. _____
Circle

Address: _____
Number, Street, Apartment Number

_____ Telephone: _____
City, State, 9-digit Zip Code

County of Residence: _____ Age: _____ Email: _____

II. Nominator's Name and Contact Information:

Mr. Mrs. Ms. Dr. Ph.D. _____
Circle

Address: _____
Number, Street, Apartment Number

_____ Telephone: _____
City, State, 9-digit Zip Code

Email: _____

III. Name and Contact Information of person submitting letter of endorsement:

This cannot be the nominator. One letter of endorsement is required.

Additional letters may be submitted. Please list the name, complete address, telephone number and email address for writers of additional letters of endorsement on a separate page.

Mr. Mrs. Ms. Dr. Ph.D. _____
Circle

Address: _____
Number, Street, Apartment Number

_____ Telephone: _____
City, State, 9-digit Zip Code

Email: _____

IV. A recent individual photo of the nominee (no larger than 4"x6") with the name and date on the back of the photo must be submitted with this nomination form. Please do not send a newspaper or newsletter photo. The photo may not be returned.

V. Was the nominee advised of the nomination by the nominator? Yes No
Circle

NOMINATION FORM continued

Please type or print legibly.

Name of Nominee: _____

VI. Describe Nominee's Volunteer Service: In detail list the activities of the nominee's volunteer service **since age 65**. Include an explanation of the duties and responsibilities in **one or a combination** of the following areas. Additional pages describing the nominee's volunteer service may be submitted with this nomination form.

- Describe volunteer service of either educational or humanitarian nature.
- Include exceptional contributions as a volunteer in efforts to improve the lives of people regardless of race, creed or national origin.
- Describe how volunteer advocated on behalf of Maryland senior citizens.
- Describe demonstrated leadership as a volunteer with skills in management, creativity and program service administration.

NOTE: In describing the nominee's volunteer activities, list the full name of the participating organization, church, school or award. Give explanation for all acronyms included.