



THE MARYLAND SENIOR CITIZENS HALL OF FAME, INC. (MSCHF)

Thank you for your willingness to nominate a qualified candidate for induction into the Hall of Fame. Please take special note of the following requests when completing the nomination form. Your assistance in making these as accurate as possible is appreciated

Checklist of Nominee Qualifications – Check all items

- ___ A nominee for induction into the Hall of Fame shall be sixty-five (65) years of age or older and a resident of Maryland.
- ___ A nominee shall be an active volunteer at the time of nomination.
- ___ A nominee shall qualify by volunteering since age 65 in any one or combination of the following areas:
 - Gave voluntary service of either educational or humanitarian nature.
 - Made exceptional contributions as a volunteer in efforts to improve the lives of people regardless of race, creed, or national origin.
 - Advocated as a volunteer on behalf of Maryland senior citizens.
 - Demonstrated leadership as a volunteer with skills in management, creativity, and program service administration.
- ___ Paid work in any category will not be considered.
- ___ A qualified person may be inducted only once and becomes a permanent member of MSCHF. However, someone previously nominated but not selected who continues as a volunteer may be reconsidered for induction if re-nominated and updated information is submitted.
- ___ An active volunteer who was previously inducted into the Hall of Fame, but was not a recipient of the GERI Award, may qualify to be reconsidered for the GERI if updated information is submitted.

Checklist for Nomination Procedures – Check all items

- ___ A nominee cannot be self-nominated—must be recommended by a nominator.
- ___ The Maryland Senior Citizens Hall of Fame, Inc. nomination packet may be printed from our website mschf.org. You may also request a form by emailing mschf.mail@verizon.net or calling 410-828-5852.
- ___ The completed nomination form **and** the following documents must be sent to: MSCHF Selection Committee, 2102 Reuter Road, Timonium, MD 21093, by April 10.
 - A letter of endorsement written by the person listed as the reference on the nomination form (This person cannot be the nominator.) Note: More than one letter of endorsement may be submitted; however, the name, complete address, telephone number and email address of the writer must be included with each letter.
 - A recent individual photograph of the nominee (no larger than 4"x6) with the name and date written on the back (Please do not send photos from newspapers or newsletters. The photo may not be returned.)

THE MARYLAND SENIOR CITIZENS HALL OF FAME. INC

Checklist for the Nominator – Check all items

- ___ A nominee cannot be self-nominated—must be recommended by a nominator. Remember—the nominee must currently be sixty-five (65) years of age or older, an active volunteer, and a resident of Maryland to be eligible for induction.
- ___ All sections of the form must be completed.
- ___ Information must be typed (preferred) or legibly printed.
- ___ It is important to verify the spelling of the nominee’s name, full address, telephone number, and email address. The Selection Committee does not make contacts to verify or obtain information. Mailings will be sent to the name and address on the nomination form. **NOTE:** If the nominee or nominator lives in a retirement community or an apartment complex, the USPS will not deliver mail unless the unit/apartment number is included.
- ___ A three to four sentence background of the person’s vocation, profession, etc., may be included.
- ___ The full name of any organization, church, school, award, etc. should be given if included in the description of volunteer activities. Include the address or town if different from where the nominee lives.
- ___ Acronyms are acceptable, but an explanation MUST be included.
- ___ A completed nomination form, photo of the nominee, reference’s required letter of endorsement and optional additional letters of endorsement must be submitted together to the address printed below by April 10. Failure to do so will result in the loss of eligibility for consideration of induction into the Hall of Fame for the current year.
- ___ Nominees selected for induction are encouraged to be present at the luncheon; however if the recipient cannot attend, the certificate, etc. will be mailed.

All documents must be received by April 10.

Mail all documents to:

**MSCHF Selection Committee
2102 Reuter Road
Timonium, MD 21093**

**If you have questions, please send an email to mschf.mail@verizon.net
or call 410-828-5852.**



THE MARYLAND SENIOR CITIZENS HALL OF FAME, INC. NOMINATION FORM

The contact information will be kept confidential. Information about a nominee's volunteer activities will be used by the Selection Committee for the purpose of choosing nominees for induction into the Hall of Fame. The information about volunteerism will also be used to develop a synopsis to be printed in the annual Blue Book. Nominees who are selected will be inducted into the Hall of Fame at a luncheon in October.

Please type or print legibly.

Date Submitted: _____

I. Nominee's Name and Contact Information:

Mr. Mrs. Ms. Dr. Ph.D. _____
Circle

Address: _____
Number, Street, Apartment Number

_____ Telephone: _____
City, State, 9-digit Zip Code

County of Residence: _____ Age: _____ Email: _____

II. Nominator's Name and Contact Information:

Mr. Mrs. Ms. Dr. _____
Circle

Address: _____
Number, Street, Apartment Number

_____ Telephone: _____
City, State, 9-digit Zip Code

Email: _____

III. Reference's Name and Contact Information: This person cannot be the nominator. One letter of endorsement is required. Additional letters may be written; however, the name, complete address, telephone number and email address of the writer must be included with each letter.

Mr. Mrs. Ms. Dr. _____
Circle

Address: _____
Number, Street, Apartment Number

_____ Telephone: _____
City, State, 9-digit Zip Code

Email: _____

IV. A recent individual photo of the nominee (no larger than 4"x6") with the name and date on the back of the photo must be submitted with this nomination form. Please do not send a newspaper or newsletter photo. The photo may not be returned.

V. (Optional)Was the nominee advised of the nomination by the nominator? Yes No
Circle

Continued.....

NOMINATION FORM continued

Please type or print legibly. **Name of Nominee:** _____

VI. Nominee's Volunteer Activities: In detail list the activities of the nominee's volunteer service **since age 65**. Include an explanation of the duties and responsibilities that demonstrate **exceptional** volunteerism. Additional pages describing the nominee's volunteer service may be submitted with this nomination form as needed.

NOTE: A completed nomination form, photo of the nominee, reference's required letter of endorsement and optional additional letters of endorsement must be submitted together to the address printed below by April 10. Failure to do so will result in the loss of eligibility for consideration of induction into the Hall of Fame for the current year.

Return to: MSCHF Selection Committee 2102 Reuter Road Timonium, MD 21093